

SUZELLE M. FIEDLER

(410) 274-4820

sfcopyeditor9@gmail.com

<https://sfcopyeditor.com>

PROFESSIONAL SUMMARY

Highly skilled copyeditor with expertise in enhancing research manuscripts and grant proposals as well as promotional materials and websites. My exceptional attention to detail and ability to create seamless sentence structures set me apart, particularly when working with texts authored by multilingual writers.

EDITING EXPERIENCE

Independent Copyeditor

October 2018—Present

Fiedler Editorial LLC, Frederick, Maryland, USA

- Strongly improve readability of medical and scientific research manuscripts while adhering to strict deadlines
- Revise weak sentence construction and awkward word choices
- Ensure that documents comply with style and formatting guidelines
- Carefully check for errors in spelling, grammar, and punctuation
- Communicate regularly with clients and authors via Zoom and email

General Office Volunteer

January 2012—May 2021

Frederick Christian Fellowship Church, Frederick, Maryland, USA

- Fastidiously edited and gave professional appearance to:
 - Bible study booklets for use by small groups
 - Weekly programs
 - Informational materials, such as instructions for childcare volunteers

Volunteer Copyeditor

January 2014—April 2021

Habitat for Humanity of Frederick County, MD, Frederick, Maryland, USA

- Carefully checked for errors in spelling, grammar, and punctuation on website
- Coordinated work with organization's webmaster via email

SCIENTIFIC EXPERIENCE

Special Volunteer

August 2010—June 2011

National Cancer Institute, Frederick, Maryland, USA

- Supported studies of retroviruses, including Human Immunodeficiency Virus (HIV)
- Supplied postdoctoral fellows with mutated plasmid DNA for transfection experiments

Research Technologist

August 2007—December 2007

Johns Hopkins University, Baltimore, Maryland, USA

- Supported studies of the mouse lung

Research Assistant**May 2003—June 2007**University of Maryland Baltimore, Baltimore, Maryland, USA

- Supported studies relating to trauma using the rat as the model organism

SKILLS

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|-----------------------------|-----------------------------------|
| • MS Word | • DNA quantification |
| • PerfectIt | • Polymerase Chain Reaction (PCR) |
| • Edifix | • Mitochondrial isolation |
| • Zoom | • ELISA |
| • Site-directed mutagenesis | • SDS-PAGE |
| • DNA extraction | • Western blotting |
| • DNA electrophoresis | • Histochemistry |

STYLE GUIDES

- *The Chicago Manual of Style* (CMoS)
- *AMA Manual of Style* (AMA)
- *Publication Manual of the American Psychological Association* (APA)

PROFESSIONAL ASSOCIATION MEMBERSHIPS

- Editorial Freelancers Association (EFA)
- American Copy Editors Society (ACES)

EDUCATION

- Master of Science in Biochemistry, West Virginia University
- Bachelor of Arts in Biology, St. Mary's College of Maryland