**Melissa Scott**

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**Summary**

Entry-level copy editor with a strong understanding of grammar, punctuation, and style consistency, seeking an opportunity to contribute to a high-quality editorial team.

**Skills**

* Sharp attention to detail
* Strong knowledge of The Chicago Manual of Style
* Able to proof/edit electronically and on hard copy
* Excellent grammatical and verbal skills

**Experience**

Freelance Proofreader/Copy Editor 2013-Present

* Copy edited the following manuscripts for self-published authors:

*The Facts of Life:**Faith, Action, Change, Truth and Service* (iUniverse, 2015)

*Banned for Life, The Steve Mullings Story* (True Perspective Publishing House, 2014)

*Wayward Prey* (Farmboy Logic LLC, 2013)

* Copy edited books forTriplicity Publishing. Projects include: *Twin Bridges, The Half-Breed and Soiled Dove, The Eternal Express, Coming Home.*
* Proofread books for Green Writers Press. Projects include: *Polly and the One and Only World, Love in the Time of Climate Change.*
* Proofread books for Motivational Press.  Projects include: *101 Thoughts on Thinking World Class, The Infidel, Veritas.*
* Proofread books forMicrocosm Publishing. Projects include: *Punk USA, Hot Pants.*

**Education**

B.A Speech and Theatre

Wagner College