| Marlowe Jones | 266 Niagara Road  Vermilion, Ohio 44089  **(440) 984-9244**  **marlowejones97@gmail.com** |
| --- | --- |
| EXPERIENCECSU Poetry Center, Cleveland State University —Editorial and Marketing AssistantAugust 2021 - May 2024I assisted with social media marketing, editing and proofreading tasks,managing shipments to and from distributors, mailing orders to customers, and certain data entry tasks.FREELANCE, Digital Collabs—Editor for Urban Fiction NovelAugust 2023 - August 2023I worked with an author and his agent to help bring his novel to the point where he was comfortable self publishing it. This included proofreading, copyediting, and light research.NEOMFA INTERNSHIP, Cleveland State University —ProofreaderJanuary 2024 - March 2024I worked with Dr. Micheal Baumgartner as a final proofreader on his newest anthology of academic writing on European film music, much of which was in translation and needed a final push into standard American English.Freelance, DeWayne Mason —Beta Reader and Line EditorJuly 2024 - NowI worked with this author on his memoir about his role in coaching the Central Methodist Eagles’ baseball team. I polished the manuscript, gave story notes, and made edits for grammar, clarity, pacing, and flow. I am now working with him on his second book.Freelance, Sara Rutherford —Developmental EditorMarch 2024 - August 2024, July 2025 PresentI am working with this author in order to get her book on pedagogical techniques from a collection of notes to a workable manuscript.Freelance, Tyrral Quinn —Line EditorJune 2025-July 2025I worked with Mr. Quinn to bring a final polish to his self help memoir for firefighters, fixing grammar, smoothing language, and enhancing clarity of prose.Freelance, Paulina Wijaya —Developmental EditorJuly 2025-July 2025I worked with this young poet in Singapore in order to help her launch her career by helping her advance her poetics, learn to hone her voice, and understand poetic techniques.Freelance, Bonney Ruhl — Developmental and Line EditorAugust 2025-I am working with this romance writer in Canada in order to develop her short piece’s plot and characterization, as well as tighten the prose and expand the work into a larger piece.Freelance, Sergio A. G. Tinoco — Spanish and Cultural EditorAugust 2025-August 2025I worked with this author to help his allegorical fantasy novella better reflect his own culture and influences, while instructing him on the various techniques behind using foreign languages in English language works.EDUCATIONCleveland State University, Cleveland, Ohio — *Masters of Fine Art-Creative Writing*August 2021- May 2024 I graduated with a 4.0, and spent much of my time working at the CSU Poetry Center for class credit. Heidelberg University, Tiffin, Ohio — *Bachelors in History, Minor in English*August 2015- May 2019 I graduated cum laude; and maintained Dean’s List for most of my time at the university. Vermilion High School, Vermilion, Ohio — *High School Diploma*August 2011 - May 2015 In my time at Vermilion High School, I took all honors classes, as well as the one AP English class that was offered during my time there. My graduating GPA was 3.3. PublicationsDelmarva Review*—* *November 2023*My poem “You Learn Transaction Before Anything Else” appeared in the journal Delmarva Review. https://delmarvareview.org/contributors-volume-16/Plumwood Mountain *—* *June 2023*My poem “In The Woods Behind The High School” appeared in the journal Plumwood Mountain. https://plumwoodmountain.com/poem/in-the-woods-behind-the-high-school/Elevation Review *—* *February 2023*My poem “After The Storm But During The Flood” appeared in the online journal Sink Hollow. https://static1.squarespace.com/static/5e21f09eaa9bc02b2a70b128/t/63f1af7b145ef9587e48497e/1676783528699/The+Elevation+Review+-+FEBRUARY+2023+ISSUE.pdf | SKILLS  * High writing proficiency . * Highly developed research skills, including internet search, databases, digital and physical archives, and library catalogs. * Proficiency in Microsoft, Apple, and Google technologies. * Ability to work well with deadlines. * Creative Problem Solving. * Excellent Written communication skills * Public Speaking and presentation skills  AWARDS **Martin Walker Smith Prize In History: Highest GPA 2019**  **Martin Walker Smith Prize In History: Best Paper 2019**  **Ernest and Martha Hammel Research Award (third place) 2018**  **Martin Walker Smith Prize in History: Best Paper 2018**  **Graduated Cum Laude** LANGUAGES English  Four years of High School French  Two Semesters of College German |
|  |  |
|  |  |
|  |  |