

TIFFANY TAING

FREELANCE BOOK EDITOR

CONTACT

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www.linkedin.com/in/tiffanytaing

SKILLS / SOURCES

Chicago Manual of Style 18th ed.
Microsoft Office (Track Changes, macros, styles)
Adobe Creative Cloud (PDF markup, InCopy)
Google Docs
Style sheet creation

EDUCATION

University of Washington

2016–2017

Certificate in Professional Editing

UC Santa Barbara

2011–2015

BA in English

Certificate in Professional Writing

PROFILE

Bestselling editor with a decade of experience providing comprehensive editorial services, dedicated to amplifying and celebrating diverse and underrepresented voices. Deeply committed to the craft of storytelling and to enhancing the author experience through thoughtful collaboration, clear communication, and a trust-based author–editor relationship that ensures exceptional results.

EXPERIENCE

Freelance Editor, Skyline Editorial

2017–present

Experienced editor specializing in developmental and line editing, copyediting, proofreading, and sensitivity reviews. Collaborates with multiple publishers, independent authors, and creative firms to deliver professional, high-quality edits efficiently. Adept at managing multiple projects, cultivating strong relationships, and ensuring seamless collaboration throughout the editorial process.

Senior Editor, Girl Friday Productions

2017–2022

Oversaw complex, photo-heavy book productions and editorial workflows from concept to publication. Served as Production Editor and Client Liaison for Audible Originals, developing process documentation to enhance team efficiency. Managed multiple concurrent book projects, led freelance editors, and ensured exceptional quality and consistency across all titles.

Media Manager, Blooming Twig Books

2014–2015

Progressed through roles from Marketing Intern to Media and Communications Manager, leading content creation, marketing initiatives, and client outreach for a boutique publishing firm. Developed and executed social media campaigns, managed interns, and collaborated across teams to enhance the company's vision.